

Submitting CPD hours:

A reminder that you submit your CPD hours directly to the CICC portal [Login \(college-ic.ca\)](https://college-ic.ca). Log in, go to your dashboard, go to ongoing education, go to CPD learning log.

Scroll down, enter select activity. It will bring up a search bar. Enter the first 2 or 3 words of the title, and you'll see a list of events. Pick what is relevant and enter date watched or attended.

If you are having difficulties, please visit CAPIC's session called CPD check in and portal review

CPD Renewal and Portal Check In (FREE EVENT)

<https://www.capicconnect.com/Public/SeminarsEvents/4694>

Below is a list of all CAPIC CPD events in the past CPD year

July 1, 2023, to June 30, 2024 – CPD Events

Below are the CPD events that have taken place within the above noted CPD year. If you attended in person /or live webinar you MUST claim them in this CPD year (July 1, 2023, to June 30, 2024). If you have watched videos or choose to watch videos after having attended, you can claim them for THIS CPD year or claim over to the next CPD year July 1, 2024, to June 30, 2025, as long as you WATCH the videos after July 1, 2024, and the CPD is still valid/active. Note only 6 hours can be carried over per year!

Note: If you attend an event live in person or live webinar, the CPD is valid THAT DAY ONLY. You then claim at the end of the CPD year even if you attended the session months earlier. BUT you must claim those in person/live webinar events in the CPD year you attended. If you watch the video, you must watch it before the CPD expires and then claim according to the time you watched it.

Examples:

I attended July 7, 2023, online webinar. I did not watch the video. You must CLAIM it this CPD year – as the event was attended July 7, 2023, and the CPD year ends June 30, 2024,

so you claim now.

I watched the Sept 8, 2023, video on December 1, 2023. You must claim those CPD Hours in this CPD year of July 1, 2023, to June 30, 2024.

I bought The Lonely Canadian on May 15, 2024. I have not yet watched the video. I plan to watch it on holiday, July 15, 2024. You cannot claim this in THIS CPD year as you have not watched it yet. After watching it, you then can claim those CPD hours for NEXT CPD year July 1, 2024, to June 30, 2025.

You cannot double claim an event in two succeeding CPD years. You can carry over **6 CPD hours** from one year to the next.

✓ ***This CPD year is July 1, 2023, to June 30 2024.***

✓ ***Next CPD year is July 1, 2024, to June 30 2025.***

List of Events:

- July 28th, 2023,
A CAPIC Kitchen Party – NS PNP, Student Management and RCIC Challenges
(Seminar Bundle)
3 CPD Hours valid until July 27th, 2024
- August 31st, 2023,
Spring/ Summer 2023 Policy Updates **(Seminar Bundle)**
2 CPD Hours valid until August 30th, 2024
- September 5th, 2023,
Getting Down to Business Part 1 – Fundamental Tips **(Seminar Bundle)**
1.5 CPD Hours valid until September 4th, 2024

- September 6th, 2023,
 Ask Me H&C Scenarios and your Questions (**Seminar Bundle**)
2 CPD Hours valid until September 5th, 2024
- September 14th, 2023,
 Study Permit Tips and Essential Skills as Counsel (**Seminar Bundle**)
1.5 CPD Hours valid until September 13th, 2024
- September 28th, 2023,
 Start Me Up & No Lying
2.5 CPD Hours valid until September 27th, 2024
- September 29th, 2023,
 Getting Down to Business Part 2 – Using AI to Leverage your Business (**Seminar Bundle**)
1.5 CPD Hours valid until September 28th, 2024
- October 25th, 2023,
 Summit Series Part 3 – Is Canada still a Dream Destination?
3.5 CPD Hours valid until October 24th, 2024
- October 31st, 2023,
 Parlons d'EMIT! (**Seminar Bundle**)
2.5 CPD Hours valid until October 30th, 2024
- November 21st, 2023,
 The Best Session you'll have when not being an IRB Expert (**Seminar Bundle**)
2 CPD Hours valid until November 20th, 2024
- November 22nd, 2023,
 Getting Down to Business Part 3 – Boundaries, Backbone and Brilliance – This Can Be You! (**Seminar Bundle**)
1.5 CPD Hours valid until November 21st, 2024
- November 24th, 2023,
 Being a Designated Rep at the IRB – Listen in and Listen Carefully (**Seminar Bundle**)
1 CPD Hour valid until November 23rd, 2024
- November 29th, 2023,
 A Conversation with IRCC and ESDC
3.5 CPD Hours valid until November 28th, 2024

- December 1st, 2023, | Conférence Apprendre Ensemble – **4 CPD Hours** valid until November 30th, 2024
- December 14th, 2023,
Let's Get Down to Business – Setting Fees and Service Agreement Tips (**Seminar Bundle**)
2 CPD Hours valid until December 13th, 2024
- December 15th, 2023,
Explore the World of R205 – Significant Benefit and Charitable Workers (**Seminar Bundle**)
2 CPD Hours valid until December 14th, 2024
- January 10th, 2024,
Portals, Technology and Automation (**Seminar Bundle**)
2 CPD Hours valid until January 9th, 2025
- January 18th, 2024, | Building Your Basic Retainer
2 CPD Hours valid until January 17th, 2025
- February 15th, 2024,
You want to be Self Employed? Where do you Start? - Business Series
2.5 CPD Hours valid until February 14th, 2025
- February 21st, 2024,
Building your Basic Retainer
2 CPD Hours valid until February 20th, 2025
- February 23rd, 2024,
Rehab That: Criminal Admissibility and Rehabilitation (**Seminar Bundle**)
2.5 CPD Hours valid until February 22nd, 2025
- February 28th, 2024,
Refugee Sponsorship Training Session (**Seminar Bundle**)
2.5 CPD Hours valid until February 27th, 2025
- February 29th, 2024,
Too Many Options – How to Plan Strategically with your Clients (**Seminar Bundle**)
2 CPD Hours valid until February 28th, 2025

- March 6th, 2024,
A Discussion on Ministerial Instructions for a Valid Offer of Employment for Express Entry – A Case Study (**Seminar Bundle**)
1.5 CPD Hours valid until March 5th, 2025
- March 21st, 2024,
Refugee Sponsorship Training Session (**Seminar Bundle**)
2.5 CPD Hours valid until March 20th, 2025
- March 27th, 2024,
Building your Basic Retainer
2 CPD Hours valid until March 26th, 2025
- March 28th, 2024,
Cybersecurity, Privacy and your Work – Business Series
1 CPD Hour valid until March 27th, 2025
- April 4th, 2024,
The Lonely Canadian (**Seminar Bundle**)
2 CPD Hours valid until April 3rd, 2025
- April 10th, 2024,
It's all about the Yukon – PNP! (Government Speaker Series)
2 CPD Hours valid until April 9th, 2025
- April 26th, 2024,
Les programmes d'immigration francophone hors Québec : toutes les options explorées (**Seminar Bundle**)
2 CPD Hours valid until April 25th, 2025
- May 2nd, 2024,
A Business Plan Snapshot (**Seminar Bundle**)
1 CPD Hour valid until May 1st, 2025
- May 10, 2024
Public Speaking (**Seminar Bundle**)
1 CPD hours valid until 10 May 2025
- June 14, 2024
Le Quebec d'aujourd'hui

3.5 CPD hours valid until June 13, 2024

- June 10, 2024
Procedural Fairness (Seminar Bundle)
2 CPD hours valid until June 9 2024
- June 20, 2024
Professionalism and the Code (Seminar Bundle)
2 CPD hours valid until June 19, 2024
- June 25, 2024
Student Check in (Seminar Bundle)
2 CPD hours valid until June 24, 2025

June 27, 2024

- Lettres d'équité' procedural (ensemble de seminares)
2 CPD hours valid until 17 May 2025)

NCIC 2024

May 23, 2024

In person – **5 hours** (you can only attend 1 session per hour!)

Video - **9 hours** (watch sessions missed and you can combine in person with sessions watched by video)

May 24, 2024

In person – **5.5 hours** in person (you can only attend 1 session per hour!)

Video – **10.5** (watch sessions missed and you can combine sessions watched in person)
You must claim “in person hours” this CPD by June 30, 2024. If you watch the video after

June 30, 2024, you can claim in the next CPD year. If watched prior to June 30 please claim in this CPD year.

_ Total hours 2024 – 19.5 NCIC (2024)

NCIC 2023

If you attended NCIC in person June 8 +9, 2023 you cannot claim those CPD hours now as you had to claim those in person for CPD last year – that is July 1, 2022, to June 30 2023.

If you watched the videos after July 1, 2023, and prior to expiry on June 5, 2024, you can claim those hours – 9 hours per day.